**Evaluation components of Dual Degree Projects (Sem-I of 2019-20)**

**Chemical Engineering Department, Indian Institute of Technology Delhi**

**A. CLD881 (0-0-16), Major project, Part 1: 8 credits**

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| **Activity** | **Intermittent evaluation by supervisor** | **Mid Semester evaluation** | **End Semester evaluation** | **Report Submission** |
| Marks | **12**  (4 reports × 3 marks per report =12 marks) | **15**  (5 supervisor + 10 committee) | **30**  (15 supervisor + 15 committee) | **10**  (Any journal format) |
| Schedule | Report 1: 09 Aug 2019  Report 2: 02 Sep 2019  Report 3: 18 Oct 2019  Report 4: 01 Nov 2019 | 14th Sep  Report not required by committee | 26th Nov | Submit 1 hard copy of the final report **by 5 PM on 15th Nov.**  The hard copy should contain a turnitin originality report with similarity index ≤ 10%. Both the technical and turnitin reports should be individually signed by the supervisor.  **Penalty for late submission:**  -25% (1 day late)  -50% (2 days late)  Not accepted (> 2 days late) |

**Please note that this marking scheme is only for the Fall semester. Your overall grade for this course will be decided collectively based on your summer evaluation (as already communicated to you earlier).**

**For reports**: See template below. The reports need to be duly signed by your supervisor and put in the “D.D. box” kept in the CHE front office before 5:00 PM of the due date. The reports need to be in the format specified otherwise they will not be accepted.

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| **Evaluation of D.D., Major Project Part -1**  Name: Entry Number:  Project Title:  Marks obtained for the report number 1 / 2 / 3 / 4 are: 0 / 1 / 2 / 3  **(Students, please circle the appropriate report number)**  Report 1: 09 Aug 2019  Report 2: 02 Sep 2019  Report 3: 18 Oct 2019  Report 4: 01 Nov 2019  **Reports submitted later than the deadline will not be accepted.**  Summary of work done:  Future plan:  Signature of supervisor with date |

General instructions

1. It is advisable to submit the evaluation report a few days before the due date to avoid last minute rush.
2. The evaluation report must be submitted in the department office by 5:00 PM on the due date. In case any of these dates fall on a holiday/exam, the preceding day will be considered as the due date. Late submissions will not be evaluated.
3. If a faculty supervisor is out of station, he/she can authorize another faculty member to do the evaluation. They can also send the evaluation marks by email to the DD degree coordinator. In either case, the evaluation should reach the DD degree coordinator before the deadline. It remains the student’s responsibility to contact the supervisor and ensure that the evaluation is done in time.
4. In all the mid semester and end semester evaluations, the supervisor and other committee members will recommend a numeric grade for presentation component ONLY as per the following scheme: Excellent (9), Very Good (8), Good (7), Average (6), poor (5), extremely poor (3). This will be converted by the coordinator to obtain the total marks and hence a grade.
5. The end-semester report should contain the following (i) Abstract (1/2 page), (ii) Introduction, (iii) Modeling/Experiment, (iv) Results and discussion, (v) References and (vi) Appendix (if required). The format of the cover page is given on the last page of this document.
6. **If any student wants to apply for an ‘X’ grade, they need to submit the report and present their work to the committee on the day of end-semester presentations and the committee will decide whether the student is eligible for an ‘X’ grade or not.** A written application should be submitted on the same day to the **DD** degree coordinator after getting supervisor’s and committee members’ signatures. If any student does not come for the mid or end semester presentation, 0 marks will be awarded for the evaluation. **All the students getting an ‘X’ grade will be responsible for contacting their committee members and supervisor to hold an evaluation meeting at the start of the following semester. DD** **degree coordinator should be informed about the time and venue** so thatthe evaluation sheet can be circulated to the committee members in time.
7. **The maximum allowable limit for similarity index in reports checked via Turnitin will be 10%.** The turnitin login and password will be shared with you separately via email.
8. All acts of plagiarism such as copying etc. will be dealt with strict disciplinary action.

Report submission for CLD881

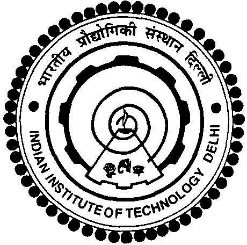
Dual Degree Project Entitled

Project title

Submitted by

Your name

(Entry Number)



Department of Chemical Engineering

Indian Institute of Technology Delhi

New Delhi - 110016

Nov 2019

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| Supervisor’s signature | Date |
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